

WESTON BEGGARD PARISH COUNCIL

Minutes of the Meeting of the Parish Council, Held at Yarkhill Village Hall On Monday 26th February 2018 At 7.00pm

Present: Councillors: Richard Williams (Chairman), Roger Barnett, John Young, Keith Bayliss and Keith Lawrence.

In attendance: Emma Thomas – Parish Clerk

Public: One

1. Apologies for Absence

None – all present

2. Declarations of Interest & Dispensations

None

3. To welcome the new clerk and sign her contract of employment and PAYE Autela forms.

The Chair welcomed the clerk to her new role. It was RESOLVED to approve and sign the contract and Autela Payroll forms.

4. To agree and sign the minutes of the Parish Council meeting held on 28th November 2017

It was RESOLVED to approve and sign the minutes as a correct record of the meeting of the 28th November 2017.

5. Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise relevant issues or ask the Parish Council questions

- The owner of April Cottage gave a brief presentation on the listed building consent planning application they have presented to Hereford Council. The plans included an erection of a summer house. The councillors thanked the owner for their explanation and said they would review the application further when it was presented by Hereford Council for comment.

6. Reports

6.1 Report from the Ward Councillor

Councillor Jonathan Lester sent his apologies as he was unable to attend the meeting. Cllr Richard Williams read out a short report that had been emailed to him. This included:

- Comment on the complaints received regarding the change in lanes and markings at the Morrisons junction in Hereford.
- Council tax is set to be raised by 4.9%
- The new bypass consultation is ongoing at present.

Councillors congratulated Cllr Jonathan Lester on his recent appointment as Leader of Hereford Council.

6.2 Locality Officer Report

Not present

7. Highways

7.1 To consider road issues for reporting to Balfour Beatty

The following issues were REPORTED to be logged with Balfour Beatty:

- Weston Beggard Lane needs re-surfacing
- The cut through from the A4103 to the A438 at Whitestone needs pothole attention, is considered dangerous and has unprotected verges either side of the bridge – allowing a car to land on the railway track in the event of an accident.
- The new markings at the Morrisons Junction in Hereford are not clear and the phasing of the lights in the area needs looking at to prevent the roads coming to a standstill.

7.2 To receive an update on any highways/locality issues

The next phase of the Challenge Funds highway works are imminent. They will take 4 weeks and will involve several sections of the A4103. It has been agreed that the highway will be open at the weekends, allow emergency services and home-owners access and night work will not take place near residential properties.

8. Planning

None

9. To consider the War Memorial situation

It was RESOLVED that Councillor Richard Williams will email photos of the war memorial in its current situation to the clerk so she can contact the War Memorial Trust with a view to requesting grant monies to help with its re-siting.

10 Finance

10.1 Confirmation of Bank Balances and note and sign finance report and bank statement. – Appendix 1

The clerk EXPLAINED the new finance report and how it would allow councillors to monitor spend against budget as well as bank balances and unallocated funds easily. It was AGREED that the report was clear to understand and it was RESOLVED that the chair sign the report and bank statement to show ongoing financial monitoring.

Cllr. Lawrence was REQUESTED to go to NATWEST as soon as possible to allow the new signatory forms to be sent off.

10.2 To consider invoices for Payment

10.2.1 Clerks salary

10.2.2 Clerks expenses £50.95 previously circulated.

10.2.3 R. Williams – Lock for bins - £21.00

10.2.4 R Williams – Gift for out-going clerk - £32.00

All the above invoices were APPROVED for payment and the cheques were signed. It was RESOLVED that the clerk's salary cheque would be written, signed and delivered before the end of the financial year, once the payslip had come through from Autela. It could not be done tonight as the payroll forms had only just been signed.

11. To consider eligibility to act under the General Power of Competence.

The Clerk explained what the General Power of Competence. Although the clerk is qualified, not enough councillors were elected at the last relevant election to allow the council to be eligible to use the General Power of Competence. This will be re-visited at every annual meeting.

12. Correspondence

None

13. To consider HALC training schedule and book training as required

Not yet been received

14. To consider the information sheet – Appendix 2

The information sheet was NOTED

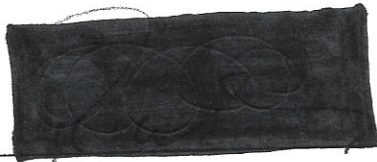
15. To consider items for the next meeting – No discussion

None forthcoming – councillors were requested to email the clerk should something arise.

16. Date of next meeting 21st May 2018

Noted

Signed: _____



Dated: _____

21/5/18