

# WESTON BEGGARD PARISH COUNCIL

Minutes of the Meeting of the Parish Council,  
Held at Yarkhill Village Hall  
On Monday 16<sup>th</sup> September 2019  
At 7.00pm

**Present:** Councillors: Richard Williams (Chairman), Roger Barnett, John Young, Keith Lawrence and Keith Bayliss.

**In attendance:** Emma Thomas – Parish Clerk and Ward Cllr Jonathan Lester

**Public:** 0

**1. To receive and accept apologies for absence**  
None – all present

**2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items**  
None

**3. To agree and sign the minutes of The Group Parish Council meeting held on 20<sup>th</sup> May 2019**  
The minutes were APPROVED and duly signed by the Chair

**4. To approve the minutes of the Annual Parish Meeting held on 20<sup>th</sup> May 2019 and consider any issues therein.**  
The minutes were APPROVED and duly signed by the Chair.

**5. Public Question Time**  
None present

## 6. Reports

### 6.1 Ward Cllrs report & Q & A time

The Ward Cllrs' report focused on the issue of whether the Southern Link Bypass or Hereford Transport Package would now be going ahead. The new administration had put the projects on "pause". At a recent Scrutiny Committee, the recommendation was to continue with both projects while a decision was made to avoid the possible loss of funding. An open discussion on the above topic followed his report.

## 7. Finance

### 7.1 To note the September Finance Report and Bank Balances – Appendix 1

The clerk REPORTED that finances were all in order and showing a slight underspend for this period in the year. This, she REPORTED, was good as reserves were trying to be increased. The report was APPROVED and duly signed by the Chair, along with the bank statements, as evidence of budget monitoring and bank reconciliation.

### 7.2 To consider the following invoices for payment:

- 7.2.1 The clerk's expenses £84.54 (previously circulated)
- 7.2.2 The clerk's salary
- 7.2.3 Autela Payroll Services £54.99
- 7.2.4 Yarkhill Village Hall hire £54
- 7.2.5 HMRC PAYE £60

It was RESOLVED to approved all the above invoices for payment and the cheques were signed.

### 7.3 To consider the insurance renewal documentation and renew if appropriate £218

The insurance schedule was deemed appropriate for the coming year and the cheque was signed.

### 7.4 To note the payment made between meetings: HMRC PAYE £60.00 – chq 000368

NOTED

## 8. Highways and footpaths

### 8.1 To consider work to be undertaken on the parish footpaths

None

### 8.2 To consider road issues for reporting to Balfour Beatty

It was RESOLVED that the clerk should query, with Balfour Beatty, why households in the parish were informed twice, by post, that the A4103 would be closing and then it never happened. The roadworks have still yet to take place.

### 8.3 To consider the planned litter pick in November

It was RESOLVED to organise this for early springtime.

## 9. Planning

### 9.1 To note planning application approved / refused by Herefordshire Council since the last meeting

None

**10. Community Matters**

**10.1 To consider how to consult with parishioners regarding arranging some sort of Community Transport event.**

**10.2 To consider how to identify those in the Parish needing assistance.**

Both the above items were CONSIDERED together. It was RESOLVED that the clerk should investigate costs of a leaflet/postcard drop in readiness for the November meeting. Meanwhile Councillors would think on how best to word and complete any consultation.

**11. Correspondence – telephone removal consultation**

It was RESOLVED to have the telephone box at the bottom of Shucknall Hill removed.

**12. To consider the outstanding actions**

None

**13. To consider items for the next meeting – No discussion**

Updated financial regulations

**14. To note the date of next meeting – 18<sup>th</sup> November 2019**

NOTED

The meeting closed at 7.50pm

Signed: 

Dated: 18-11-19