

# WESTON BEGGARD PARISH COUNCIL

Minutes of the Meeting of the Parish Council,  
**Held at Yarkhill Village Hall**  
**On Monday 18<sup>th</sup> November 2019**  
**At 7.00pm**

**Present:** Councillors: Roger Barnett, John Young, and Keith Bayliss.

**In attendance:** Emma Thomas – Parish Clerk and Ward Cllr Jonathan Lester

**Public:** 0

**1. To note the resignation of Cllr Richard Williams and elect a Chair.**

The resignation of Cllr Richard Williams was NOTED. It was AGREED that the Clerk write a letter of thanks for his dedication to the Parish over the years. Cllr Keith Bayliss was NOMINATED as Chair. This was unanimously AGREED and he SIGNED his Declaration of Acceptance of Office form and took the Chair.

**2. To receive and accept apologies for absence**

Apologies were RECEIVED and ACCEPTED from Cllr Keith Lawrence

**3. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items**  
None

**4. To agree and sign the minutes of The Group Parish Council meeting held on 16<sup>th</sup> September 2019**  
The minutes were APPROVED and duly signed by the Chair.

**5. Public Question Time**

None present

**6. Reports**

**6.1 Ward Cllrs report & Q & A time**

Cllr Lester's report included the following items:

- Cabinet meetings are now being held in the evenings and are moving around the County.
- Numbers of Looked After Children in the County are still relatively high.
- Fostering and Adoption Services continue to operate well.
- The New Administration is looking at ways to spend Herefordshire Council's reserves.
- The bypass continues to be under review.
- The high level of phosphates in the River Lugg is causing a back log of planning applications awaiting a decision.

**7. Finance**

**7.1 To note the November Finance Report and Bank Balances – Appendix 1**

The Clerk REPORTED that finances were in a good position for the time of year. The report was APPROVED and signed as evidence of bank reconciliation and budget monitoring.

**7.2 To consider the following invoices for payment:**

- 7.2.1 The clerk's expenses £24.30 (previously circulated)
- 7.2.2 The clerk's salary
- 7.2.3 Eyelid Productions – website support £100
- 7.2.4 HALC Website hosting and domain name £66

The above invoices were APPROVED for payment and the cheques were signed. It was AGREED that the cheque for the clerk's salary would be signed between meetings when the payslip arrived.

**7.3 To consider adopting the 2019 updated Financial Regulations. – Appendix 2**

It was RESOLVED to adopt the updated Financial Regulations.

**7.4 To consider the request for funding for a community lawnmower**

The request to fund a community lawn mower was CONSIDERED. It was AGREED that the clerk should forward the Council's Grant and Donation Policy to the applicant in order that all requests could be treated consistently. It was AGREED to reconsider this at the next meeting, once the detail has been received.

**7.5 To consider the draft budget and precept for 2020-21 – Appendix 3**

It was AGREED to add in a budget heading called "Community Projects" in order to allow the Council to fund requests for small community projects that may be requested. This meant setting the precept at £4000 for the coming year – an increase of 23p per week for the average Band D household. It was RESOLVED to approve this updated budget and precept.

**8. Highways and footpaths**

**8.1 To consider work to be undertaken on the parish footpaths**

It was AGREED that the clerk should submit a landowner request to Balfour Beatty for 3 new stiles to be erected along WB3. Cllr Keith Bayliss AGREED to install the stiles.

**8.2 To consider road issues for reporting to Balfour Beatty**

It was REQUESTED that the clerk log that the centre part of Weston Beggard Lane is breaking up.

**9. Planning**

**9.1 To note planning application approved / refused by Herefordshire Council since the last meeting**

None

**9.2 To consider the review of the NDP**

It was REPORTED that both Cllr John Young and the clerk had attended a meeting regarding the Core Strategy and NDP reviews. It was NOTED that Weston Beggard's NDP is in need of review. Cllr John Young REPORTED that he had arranged to meet with Dr. Richard Williams in order to discuss details and how to move forward. It was AGREED that the clerk would check current applications against allocated numbers of housing.

**10. Community Matters**

**10.1 To consider how to consult with parishioners regarding arranging some sort of Community Transport event.**

**10.2 To consider how to identify those in the Parish needing assistance.**

It was RESOLVED not to take these two issues further as it was felt that those needing assistance already received it. It was AGREED that a leaflet could be sent to all parishioners in the new financial year though, explaining what the Parish Council was doing at present and to advertise the NDP review and forthcoming litter pick.

**11. Correspondence**

The clerk REPORTED that she had received an email regarding the climate change emergency. It was REQUESTED that the clerk resent this to Cllrs.


**12. To consider items for the next meeting – No discussion**

Clerks Annual Review

**13. To note the date of next meeting – 17<sup>th</sup> February 2020**

NOTED

The meeting closed at 8.45pm

Signed:  Dated: 17-2-20