

## WESTON BEGGARD PARISH COUNCIL

Minutes of the Meeting of the Parish Council,  
Held at Yarkhill Village Hall  
On Monday 27<sup>th</sup> September 2021  
At 7.00pm

**Present:** Councillors: Keith Bayliss (Chairman), John Young and Clare Fenton.

**In attendance:** Emma Thomas – Parish Clerk

**Public:** 0

**1. To receive and accept apologies for absence**

Apologies were RECEIVED and ACCEPTED from Cllr. Keith Lawrence

**2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items**  
None

**3. To agree and sign the minutes of The Group Parish Council meeting held on 17<sup>th</sup> May and 30<sup>th</sup> June 2021**

The minutes of both meetings were APPROVED and duly signed by the Chair

*Cllr Roger Barnett joined the meeting*

**4. To consider the minutes of the Annual Parish Meeting held on 17<sup>th</sup> May 2021**

The minutes were APPROVED and signed by the Chair – there were no matters arising.

**5. To welcome PC Josh Kitchen – Safer Neighbourhood Officer to meeting and receive an introduction.**

Not present

**6. Public Question Time**

None

**7. Ward Cllrs report & Q & A time**

It was AGREED to defer this item until the Ward Cllr arrived.

**8. Finance**

**8.1 To note the September Finance Report and Bank Balances – Appendix 1**

The clerk REPORTED that finances were healthy for the period. The report was SIGNED as evidence of budget monitoring and bank reconciliation.

**8.2 To review the council's insurance policy and decide upon any amendments required then approve renewal.**

The insurance policy was reviewed and deemed adequate for the coming year. It was AGREED to wait for the quote from BHIB before renewing with Came and Co. It was RESOLVED that final agreement would be given via email once both quotes had been received.

**8.3 To consider the following invoices for payment:**

8.3.1 – Clerk's Salary

8.3.2 – Clerk's expenses £89.57 previously circulated

8.3.3 – HMRC PAYE £61.80

The above invoices were APPROVED for payment

**8.4 To note payments made between meetings under Clerk's delegated authority**

8.4.1 – HMRC – PAYE £61.60

NOTED

*Ward Cllr Jonathan Lester joined the meeting*

**9. Highways and footpaths**

**9.1 To consider work to be undertaken on the parish footpaths**

None

**9.2 To consider road issues for reporting to Balfour Beatty**

It was NOTED that there are several potholes on the lower part of Shucknall Hill. Cllr Fenton will log them.

*It was AGREED to take item 7 next.*

**7. Ward Cllrs report & Q & A time**

Ward Cllr Lester's report included the following items:

- The Town and Shire Halls in Hereford need major refurbishment.
- Highway safety measures have been put in place through Stretton Grandison and Ashperton
- Phosphates continue to cause planning issues
- Improvement continues within Childrens Services
- City Link Road is overspent and an investigation has opened as to how this happened.

*Ward Cllr Jonathan Lester left the meeting*

05/21

**10. Community Matters**

Parishioners have been trying to widen the track on Shucknall Hill so that the recycling lorry can collect from the properties again. It was AGREED that Cllr Fenton should give an update at the November meeting.

**11. Correspondence**

The clerk REPORTED that a further invoice from Autela Payroll Services had been received. It was AGREED to pay this invoice £30.00

**12. To consider items for the next meeting – No discussion**

To try an open an account with Lloyds Bank again.

**13. To note the date of next meeting – 22<sup>nd</sup> November 2021**

NOTED

*The meeting closed at 19.50*

Signed: \_\_\_\_\_



Dated: \_\_\_\_\_

22-11-21