

# WESTON BEGGARD PARISH COUNCIL

Minutes of the Meeting of the Parish Council,  
Held at Yarkhill Village Hall  
On Monday 28<sup>th</sup> November 2022  
At 7.00pm

**Present:** Councillors: Keith Bayliss (Chairman), John Young, Keith Lawrence and Clare Fenton.

**In attendance:** Emma Thomas – Parish Clerk  
Ward Cllr Jonathan Lester

**Public:** 0

**1. To receive and accept apologies for absence**  
None

**2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items**  
None

**3. To consider the minutes of the Annual Parish Meeting held on 16<sup>th</sup> May 2022 and any issues raised therein.**  
The minutes were considered – there were no issues therein.

**4. To approve and sign the minutes of The Group Parish Council meetings held on 16<sup>th</sup> May and 11<sup>th</sup> July 2022**  
Both sets of minutes were APPROVED and duly signed by the Chair.

## **5. Public Question Time**

A parishioner empties out the waste bin attached to the bus stop at the bottom of Shucknall Hill. The shelter is being used as a toilet at present. Can the Parish Council do something? It was AGREED that the clerk should investigate. The parishioner was thanked for his thoughtfulness in emptying the bin.

## **6. Reports**

### **6.1 Ward Cllrs report & Q & A time**

Cllr Lester's report included the following items:

- Scrutiny Committee looked at the Planning Department again.
- The latest Cabinet Meeting discussed Children's Services Improvement Plan; Shire Hall repairs; Rural Prosperity Fund bid; and the budget.
- There is likely to be a gap in income and expenditure for Herefordshire Council during this and the next financial year.

## **7. Finance**

### **7.1 To note the November Finance Report and Bank Balances – Appendix 1**

The two finance reports were APPROVED and signed as evidence of budget monitoring and bank reconciliation.

### **7.2 To consider the following invoices for payment:**

- 7.2.1 – Clerk's Salary
- 7.2.2 – Clerk's expenses £40.40 previously circulated
- 7.2.3 – Yarkhill Village Hall – Meeting hire – 2019-2022 £80

The above invoices were APPROVED for payment

### **7.3 To note payments made between meetings under Clerk's delegated authority**

- 7.3.1 – HMRC PAYE £125.20
- 7.3.2 – Clerks Salary
- 7.3.3 – Autela Payroll Services - £30.46
- 7.3.4 – BHIB Insurance £409.24

NOTED

### **7.4 To consider an update on moving bank account to Unity Trust Ltd.**

It was NOTED that the NatWest Account is now closed and the new Unity Bank operating well.

### **7.5 To consider the draft budget and precept for 2023-24 – Appendix 2**

The draft budget and precept figure was considered. It was RESOLVED to approve both the budget and precept. The precept will remain at £4000 for 2022-23

### **7.6 To consider adopting the updated Standing Orders due to changes in procurement legislation – Appendix 3**

It was RESOLVED to adopt the updated Standing Orders

## **8. Highways and footpaths**

### **8.1 To consider work to be undertaken on the parish footpaths**

None

### **8.2 To consider road issues for reporting to Balfour Beatty**

A pothole was REPORTED by the Church Lane turning on Weston Beggard Lane

## **9. Planning**

### **9.1 To note the Role of Neighbourhood Planning within and alongside the new Local Plan 2021-2041 document**

NOTED

06/22

**9.2 To consider The Rural Settlement Hierarchy – Revised Audit document**

The revised document was considered. It was NOTED that Weston Beggard and Shucknall have not been put forward as suitable for further development. It was AGREED to keep an eye on the matters as the Core Strategy Review continued.

**10. To consider an update on Waste Collection issues at the bottom of Shucknall Hill and next steps.**

It was REPORTED that the issue seemed quiet at the moment. It was AGREED that the clerk should request that the names of the properties using the bin are re-written as they washed off.

**11. Community Matters**

None

**12. Correspondence**

- Shucknall Spout – Balfour Beatty have logged the repair works to be completed by mid-December.
- Agricultural Planning Supplementary Document Consultation now open – NOTED

**13. To consider items for the next meeting – No discussion**

Clerks Annual Appraisal and Salary Review

**14. To note the date of next meeting – 13<sup>th</sup> February 2023**

NOTED

*A resolution was passed to exclude the press and public from the following confidential item – Employment Matters*

**15. To consider the Clerk's National Pay Award.**

It was RESOLVED to accept the National Pay Award for the clerk and to back-date it to the 1<sup>st</sup> April 2022

The meeting closed at 20.15

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

13-2-23