

WESTON BEGGARD PARISH COUNCIL

Minutes of the Meeting of the Parish Council,
Held at Yarkhill Village Hall
On Monday 25th September 2023
At 7.00pm

Present: Councillors: Keith Bayliss (Chairman), John Young and Clare Fenton

In attendance: Emma Thomas – Parish Clerk
Ward Councillor Jonathan Lester

Public: 0

1. To receive and accept apologies for absence
None

2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items
None

3. Minutes

3.1 To agree and sign the minutes of the Parish Council meeting held on 22nd May 2023

The minutes were APPROVED and duly signed by the Chair

3.2 To consider the minutes of the Annual Parish Meeting held 22nd May 2023 and any issues therein

The minutes were considered. There were no issues raised therein

4. Public Question Time
None

Cllr Keith Lawrence joined the meeting.

5. Reports

5.1 Ward Cllrs report & Q & A time

Cllr Lester's report included the following items:

- Now Leader of the Council
- Childrens Services is showing improvement
- The Local Plan is progressing – with the Western Bypass back on the table
- Options for putting the library in the Shire Hall are being explored
- Discussions with Central Government over phosphates are on-going

6. Finance

6.1 To consider the September finance report and bank balances – Appendix 1

The clerk REPORTED that few transactions had been made since May. The report was APPROVED and signed as evidence of budget monitoring and bank reconciliation

6.2 To consider the following invoices for payment:

- 6.2.1 – Clerk's Salary
- 6.2.2 – Clerk's expenses £50.46 previously circulated
- 6.2.3 – HMRC PAYE £133.20
- 6.2.4 – Clear Insurance Management Ltd £434.24

The above invoices were APPROVED for payment by BACS

6.3 To note the following payments made under clerk's delegated authority

- 6.3.1 Clerks salary
- 6.3.2 Yarkhill Village Hall – Meeting Hire £16.00
- 6.3.3 HMRC PAYE £133.20
- 6.3.4 Autela Payroll Services £39.63

NOTED

7. Highways and footpaths

7.1 To consider work to be undertaken on the parish footpaths

None

7.2 To consider road issues for reporting to Balfour Beatty

The following items were RAISED:

- Speeding on the A4103 is causing increased concern recently – the clerk will ask that the Police do more checks
- People are once again dumping excess rubbish in the bins at the bottom of Shucknall Hill as the signs have disappeared
- The clerk will continue to chase up the resurfacing of the rest of Weston Beggard Lane
- The delay in the time it takes to report, mark and fill the potholes means others open up that are then not filled at the same time.

8. Community Matters

8.1 - To consider Community Charter Priorities for the next three months

It was RESOLVED the priorities should be fly-tipping; speeding along the A4103 in the 50mph zone; rural crime

8.2 – To consider the Into the Woods Music Festival

It was NOTED that the clerk had been contacted by several concerned parishioners following the Into The Woods music Festival held in June. It was RESOLVED that the clerk should ask Licensing if the PC can be added to the list of consultees.

9. Correspondence

- Parliamentary Boundary Review - NOTED
- Potential funding offered to assist with a replacement bus shelter – the clerk requested that the donor make contact with her.

10. To consider items for the next meeting – No discussion

Clerks Annual Appraisal and salary Review

11. To note the date of next meeting – 11th December 2023

The dates for meetings in 2024 were set as 19th February; 20th May; 23rd September and the 9th December.

Subject to the hall being available.

The meeting closed at 8.10pm

Signed: _____



Dated: _____

11-12-23.