

WESTON BEGGARD PARISH COUNCIL

Minutes of the Meeting of the Parish Council,
Held at Yarkhill Village Hall
On Monday 11th December 2023
At 7.00pm

Present: Councillors: Keith Bayliss (Chairman), John Young, Keith Lawrence and Clare Fenton

In attendance: Emma Thomas – Parish Clerk

Public: 0

1. To receive and accept apologies for absence
None

2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items
None

3. Minutes

3.1 To agree and sign the minutes of the Parish Council meeting held on 25th September 2023
The minutes were APPROVED and duly signed by the Chair.

4. Public Question Time
None

5. Reports

5.1 Ward Cllrs report & Q & A time
Not present

6. Finance

6.1 To consider the December finance report and bank balances – Appendix 1
The clerk REPORTED that finances were as expected for the period. The report was signed as evidence of budget monitoring and bank reconciliation. It was RESOLVED that the clerk should open a savings account linked to the current account.

6.2 To consider the following invoices for payment:

- 6.2.1 – Clerk's Salary
- 6.2.2 – Clerk's expenses £23.04 previously circulated
- 6.2.3 - Yarkhill Village Hall – September and December meeting hire - £32.00
- 6.2.4 - Herefordshire Council – Election recharges - £143.33
- 6.2.5 – Autela Payroll Services - £39.63
- 6.2.6 - HALC – Web hosting and domain name - £145.20

The above invoices were APPROVED for payment by BACS

6.3 To note the direct debit payment of £35 to the Information Commissioners Office.
NOTED

6.4 To consider the draft budget and precept for 2024-25
The draft budget and precept figure was considered and approved for the year 2024-25.

7. Highways and footpaths

7.1 To consider work to be undertaken on the parish footpaths
None

7.2 To consider road issues for reporting to Balfour Beatty
The following items were RAISED for reporting:

- Potholes along Weston Beggard Lane
- Flooding on the A4103 by The Spout.

8. Community Matters

8.1 – To consider how best to secure the waste bins on Shucknall Hill
It was REPORTED that Herefordshire Council are prepared to supply a lockable bin if the Parish Council will supply the keys to the relevant residents. It was RESOLVED to put a sign up in the first instance, detailing which properties are entitled to put their rubbish in the bin. If this doesn't work then a key may be considered at a later date. Cllr John Young AGREED to put up a laminated sign.

9. Correspondence

- To consider the request by Elections to put DoI forms on the PC website – It was RESOLVED to continue to provide a link to Herefordshire Council's website.
- To consider a response to the Public Space Protection Order consultation – It was AGREED the PSPO was suitable as it stands
- To consider the response from West Mercia Police regarding speeding along the A4103 – NOTED. It was RESOLVED that the clerk should submit a TRO application request to change the 50mph zone to 40mph along the A4103.

06/23

- To consider the response from Herefordshire Council licensing department re Into the Woods Festival – NOTED. It was AGREED that the response was unhelpful at best. The clerk will contact Bartestree with Lugwardine Group Parish Council and ask that they keep WBPC in the loop when the consultation comes out.

10. To consider items for the next meeting – No discussion
None

11. To note the date of next meeting – 19th February 2024
NOTED

12. To consider awarding the clerk the recent National Pay Increase from NALC and back-dating it to the 1st April 2023
It was RESOLVED to award the clerk the national pay increase and back date it to the 1st April 2023.

The meeting closed at 19.24

Signed: _____

Dated: _____

19-2-24