

WESTON BEGGARD PARISH COUNCIL

Minutes of the Meeting of the Parish Council,
Held at Yarkhill Village Hall
On Monday 19th February 2024
At 7.00pm

Present: Councillors: Keith Bayliss (Chairman), John Young and Clare Fenton

In attendance: Emma Thomas – Parish Clerk
Ward Councillor Jonathan Lester

Public: 0

1. To receive and accept apologies for absence

Apologies were RECEIVED and accepted from Cllr Keith Lawrence

2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items

None

3. Minutes

3.1 To agree and sign the minutes of the Parish Council meeting held on 11th December 2023

The minutes were APPROVED and duly signed by the Chair.

4. Public Question Time

None

5. Reports

5.1 Ward Cllrs report & Q & A time

Cllr Lester's report included the following items:

- The budget for 2024-25 has been set with a 4.99% increase.
- The library is moving to Shire Hall
- Money has been set aside in the budget for the Lengthsman Scheme; Drainage Projects, PRow issues and support for the voluntary sector.
- The road strategy for the County will be discussed on the 29th February.

6. Finance

6.1 To consider the February finance report and bank balances – Appendix 1

The clerk REPORTED that finances were as expected for the period – with reserves at a healthy level. It was RESOLVED that £5000 should be transferred to the savings account. The report was APPROVED and signed as evidence of budget monitoring and bank reconciliation.

6.2 To consider the following invoices for payment:

- 6.2.1 – Clerk's Salary
 - 6.2.2 – Clerk's expenses £129.29 previously circulated
 - 6.2.3 - Yarkhill Village Hall – February meeting hire - £16.00
 - 6.2.4 - Autela Payroll Services - £39.63
 - 6.2.5 - HALC 2024-25 subscription £437.46
- The above invoices were APPROVED for payment by BACS

6.3 To note payments made between meetings under Clerk's Delegated Authority

- 6.3.1 HMRC PAYE £156.80
- NOTED

7. Highways and footpaths

7.1 To consider work to be undertaken on the parish footpaths

None

7.2 To consider road issues for reporting to Balfour Beatty

A drain is blocked on Weston Beggard Lane by Shucknall Court.

8. To consider a response to Dormington and Mordiford Parish Council's Regulation 14 NDP Consultation

It was RESOLVED to make no comment

9. Community Matters

None

10. Correspondence

Article 10 – Quarterly Parish Information – It was NOTED that council will be processed monthly moving forwards

08/23

11. To consider items for the next meeting – No discussion
None

12. To note the date of next meeting – 20th May 2024
NOTED – to be preceded by the Annual Parish Meeting

A resolution was passed to exclude the press and public from the following confidential item

Cllr Lester left the meeting

13. To consider the clerk's annual appraisal and salary review
The clerk was thanked for her hard work – no issues were raised.

The meeting closed at 19.40

Signed: _____

A black rectangular box redacting the signature of the person who signed the document.

Dated: _____

20-5-24