

WESTON BEGGARD PARISH COUNCIL

Minutes of the Meeting of the Parish Council,
At Yarkhill Village Hall
On Saturday 6th September 2025
At 7.00pm

Present: Councillors: Keith Bayliss (Chairman), Keith Lawrence and Clare Fenton.

In attendance: Rosie Thomas – Parish Clerk
Jonathan Lester – Ward Councillor

Public: 0

1. To receive and accept apologies for absence – RECEIVED Cllr Young's apology for absence
2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items
None
3. To agree and sign the minutes of the Parish Council meeting held on 3rd May 2025
The minutes were APPROVED and duly signed by the Chair.
4. To consider the minutes of the Annual Parish Meeting held 3rd May 2025 and any issues therein.
The minutes were NOTED and no issues were raised.
5. Public Question Time - None

6. Reports

6.1 Ward Cllrs report & Q & A time

Cllr's RECEIVED the ward councillor's report which included key points: notes on the solar farm planning application decision, positive feedback from children's services improvements, and noting planning is underway for the next budget.

7. To consider the following planning application for determination by Herefordshire Council

7.1 252050 Kennels, Larkholme Whitestone Hereford, HR1 3SG

Proposed erection of new reception and office accommodation with staff accommodation, improvement of existing access and erection of annex accommodation
It was RESOLVED to SUPPORT the application

8. Finance

8.1 To note the September Finance report and bank balances – Appendix 1

NOTED. The report was signed as evidence of bank reconciliation and budget monitoring.

8.2 To review the council's insurance policy, decide upon any amendments required and renew

It was RESOLVED to explore alternative insurance options, and APPROVED that the clerk should choose the most feasible option between meetings in line with the insurance deadline.

8.3 To consider the following invoices for payment:

8.3.1 – Clerk's Salary – August and September

8.3.2 – Clerk's expenses £42.16 previously circulated

8.3.3 – Autela Payroll Services - £57.00

The above invoices were APPROVED for payment by BACS

8.4 To note payments made between meetings under clerks delegated authority

8.4.1 – Clerks May, June and July salary

8.4.2 – Yarkhill Village Hall – May Meeting - £16.00

NOTED.

9. Highways and footpaths

9.1 To consider work to be undertaken on the parish footpaths – None

9.2 To consider road issues for reporting to Balfour Beatty

The following issues were raised for reporting:

- Tree blocking visibility on Weston Beggard Lane
- Possibility of signage near the water spout due to concerns about users and blocked visibility

10. Community Matters

10.1 To receive an update on the distribution of SmartWater kits

It was REPORTED that kits had not yet been distributed

10.2 To receive an update on the position of the "quarry view" and consider next steps for placing a lookout marker.

It was RESOLVED to close this item.

11. Correspondence

05/25

- HALC Information Corner
 - Parish Summit – 7th October 2025
 - BBLP Quarterly Engagement meeting – 26th September at 11am on Teams
- NOTED.

12. To consider items for the next meeting – No discussion

- Smart Water distribution
- Update on councillor vacancies

13. To note the date of next meeting – 22nd November 2025

A resolution was passed to exclude the press and public from the following confidential item

14. Employment Matters

14.1 To note the CiLCA qualification passed by the clerk on the 28th July 2025 and to approve backdating the salary increase to SCP26 to this date as per the contract of employment.
NOTED and APPROVED.

14.2 To consider awarding the clerk the NALC approved pay increase back dated to the 1st April 2025 as per the contract of employment.
APPROVED.

The meeting closed at 20:21

Signed: _____

Dated: _____

31 / 01 / 2026