

WESTON BEGGARD PARISH COUNCIL

Minutes of the Meeting of the Parish Council,
Held at Yarkhill Village Hall
On Saturday 14th March 2026
At 6.00pm

Present: Councillors: Keith Bayliss (Chairman), John Young and Keith Lawrence

In attendance: Rosie Thomas – Parish Clerk
 Ward Councillor Jonathan Lester

Public: 0

1. To receive and accept apologies for absence
 NONE

2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items
 NONE

3. To agree and sign the minutes of the Parish Council meeting held on 31st January 2026
 The minutes were APPROVED and duly signed by the Chair.

4. Public Question Time
 NONE

5. Reports

5.1 Ward Cllrs report & Q & A time

Ward Cllr Lester's report included the following items:

- Full Council has approved the 2026/27 capital and revenue budgets
- A 4.99% Council Tax increase has been agreed to help safeguard essential services and deliver major projects
- Ofsted has judged Herefordshire's Children's Services to be Good overall
- More than 300 young people have now benefitted from the Youth Employment Hub's first year
- A £10m capital programme will support the development of more social housing
- Hereford BID has secured its third term, bringing more than £1.9m of investment into the city centre
- Highways teams have completed more than 3,000 pothole repairs since January

6. To consider the following planning application for determination by Herefordshire Council

6.1 260238 – Buzzards View, Shucknall Hill, Hereford, Herefordshire HR1 3SL

Single storey rear extension to the existing single storey dwelling. Retrospective change of use of land to extend the residential garden curtilage. Retrospective installation of a package treatment plant. Provision of associated external landscaping works.

It was RESOLVED to investigate the history of comments made by the Council on the application, and to submit Cllr comments using the planning between meetings policy.

7. Finance

7.1 To consider the March finance report and bank balances – Appendix 1

The finance report was received, APPROVED and signed as evidence of bank reconciliation and budget monitoring

7.2 To consider the following invoices for payment

- 7.2.1 – Clerk's expenses - £24.88 previously circulated
- 7.2.2 – HALC membership - £511.91
- 7.2.3 – Eyelid website maintenance - £100.00
- 7.2.4 - Clerk's February Salary
- 7.2.5 - HMRC

The above payments were APPROVED for payment by BACS

8. To consider requirements under Assertion 10 – Audit 2025-26

8.1 To consider and adopt the IT Policy – Appendix 2

It was RESOLVED to adopt the IT Policy

8.2 To confirm that the PC has and uses a generic email account hosted on an authority owned domain.

It was CONFIRMED by Cllr's each have an authority owned domain email, and that the clerk uses an authority owned domain email, but that Cllr's do not use them as of yet.

8.3 To confirm that the PC meets legal requirements for its existing website.

The clerk CONFIRMED that the website met legal requirements as confirmed by the web provider.

8.4 To confirm that the PC has an accessibility statement on the website and to confirm this has been reviewed.

The clerk CONFIRMED that there is an accessibility statement on the website that is reviewed alongside all the policies on an annual basis. The web provider confirmed that this is in compliance with Web Content Accessibility Guidelines (WCAG) 2.2AA.

8.5 To confirm that the website includes published documentation as specified by in the Freedom of Information Act 2000 and the Transparency Code for smaller authorities

- 8.6 To confirm that the PC has a Data Protection policy, which is reviewed annually and adheres to the principles therein.

The clerk CONFIRMED that this is the case and is approved by the Council every May meeting.

- 8.7 To confirm that land and assets owned by the PC are listed on the website along with organisational structure.

It was CONFIRMED that the asset register is listed on the website, and it was RESOLVED that the clerk would add the organisational structure.

9. Highways and footpaths

- 9.1 To consider work to be undertaken on the parish footpaths

NONE

- 9.2 To consider road issues for reporting to Balfour Beatty

NONE

10. Community Matters

- 10.1 To receive an update on the distribution of SmartWater

It was REPORTED that the police had distributed packs to 23 homes, and that the level to receive signage had been reached, and that the signage would be arriving soon.

11. Correspondence

- 11.1 HALC Conference and AGM 21st March 2026

NOTED

12. To consider items for the next meeting – No discussion

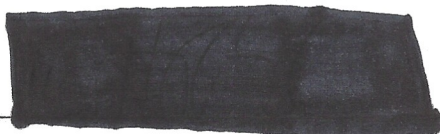
Cllr Bayliss requested an application be made for footpath improvements.

13. To note the date of the next meeting – May 9th 2026

NOTED

The meeting closed at 18:36

Signed: _____



Dated: _____

9/5/26