

WESTON BEGGARD PARISH COUNCIL

Minutes of the Meeting of the Parish Council
Held at **Yarkhill Village Hall** on **Thursday 17th September 2026**
At 7:00pm

Present: Councillors: Keith Bayliss (Chairman), John Young and Keith Lawrence.

In attendance: Emma Thomas – Cover Parish Clerk
Jonathan Lester – Ward Councillor

Public: 0

1. To receive and accept apologies for absence
None

2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items
None

3. Minutes

3.1 To agree and sign the minutes of the Parish Council meeting held on 9th May 2026
The minutes were APPROVED and duly SIGNED by the Chair.

3.2 To note the minutes of the Annual Parish Meeting held on the 9th May 2026 and any issues therein
The minutes were NOTED. There were no issues raised therein.

4. Public Question Time
None

5. Reports

5.1 Ward Cllrs report & Q & A time

Ward Cllr Jonathan Lester's report included the following items:

- An Enforcement Officer was attacked in Hereford – the man has been charged.
- Cabinet is meeting next week and will report on the budget and the performance matrix
- Devolution is still ongoing
- Costs for the Shire Hall and Museum renovations are being examined for savings.
- An appeal statement for the Whitwick Manor application has been submitted.

Cllr John Young asked a question on the budget process.

6. To consider the following planning application for determination by Herefordshire Council

6.1 262185 - Land at Stoke Edith, Hereford, Herefordshire,

Application for variation of a condition 2, 8 and 12 of Planning Permission 241510 (Proposed installation and operation of a renewable energy generation station comprising ground-mounted photovoltaic, inverter/transformer units, control room, substations, on-site grid connection equipment, site access, access gates, internal access tracks, security measures and other ancillary infrastructure) - to allow variation of site layout, changes to plans and new Control Room and Auxiliary Transformer plans, and updated Transport Assessment and Flood Risk and Drainage Report.

It was RESOLVED that the clerk should contact the Planning Department saying that no covering letter is available to view therefore a response cannot be given. It was RESOLVED that once this is made available, Cllrs will email the clerk with comments for submission between meetings.

7. Finance

7.1 To note the September Finance Report and Bank Balances – Appendix 1

The finance report was NOTED, and signed as evidence of accuracy, bank reconciliation and budget monitoring by Cllr John Young

7.2 To review the council's insurance policy, decide upon any amendments required and renew - £277.00

The insurance schedule was CONSIDERED. It was AGREED that this still covered the risks faced by the Parish Council and it was RESOLVED to renew at a cost of £277.00

7.3 To consider the following invoices for payment:

7.3.1 – Clerk's September salary

7.3.2 – HMRC PAYE £4.00

7.3.3 - Clerk's expenses £57.95 - previously circulated

7.3.4 – Weston Beggard Village Hall – Meeting Hire September- £16.00

The above invoices were APPROVED for payment by BACS

7.4 To note the following payments made under the clerk's delegated authority:

7.4.1 - Autela Payroll Services – £58.50

7.4.2 – Clerk's salary – May, June, July and August

7.4.3 – HMRC x 3 - £16.40

NOTED

8. Highways and footpaths

8.1 To consider work to be undertaken on the parish footpaths including submitting a PROW application

It was NOTED that grant funds for this have now been fully allocated.

8.2 To consider road issues for reporting to Herefordshire Council

The following issues were RAISED for reporting:

The drains by Purlbrook on the A4103 are blocked causing flooding of the highway.

8.3 To receive an update on the utility of the Pothole reporting app, and associated site for Herefordshire Council

It was REPORTED that since the resurfacing of Weston Beggard Lane there have been no potholes to report.

9. Community Matters

9.1 To receive an update on the locations of the SmartWater signs

It was REPORTED that Cllr John Young has been liaising with the Police and signs will be going up at all the highway entrances to the parish on the 21st September.

10. Correspondence

- Parishioner – regarding speeds on the A4103

- HALC – regarding Register of Interests and Arrangements for dealing with Code of Conduct Complaints.

The above correspondence was considered/noted. It was RESOLVED that the residential addresses should be removed by Herefordshire Council and not the clerk as it is their responsibility to do so. It was further RESOLVED that Code of Conduct complaints should continue to be dealt with by the Monitoring Officer and not the Parish Council.

11. To consider items for the next meeting – No discussion

Budget and precept

12. To note the date of next meeting – 28th November 2026 at 6pm

NOTED

A resolution was passed to consider the following confidential item – Clerks Salary

13. To consider awarding the clerk the NALC approved salary increase back dated to 1st April 2026.

It was RESOLVED to award the clerk the NALC approved salary increase backdated to 1st April 2026

The meeting closed at 20.09

Signed: _____ Dated: _____